

# **Brentwood Middle School**



**2014-2015**

## **Positive Behavior Intervention Support Handbook**

## **Section 1 Belief about Behavior Management**

Overview of PBS, Campus Vision and Beliefs

## **Section 2 Behavior in the Common Areas**

Motto, Expectations, Incentives, Monitoring, Teaching Procedures

## **Section 3 School-Wide Posters & Support**

Student Discipline Referrals

Stage 1 and Stage 2

District Updates

## Section 1

### Positive Behavior & Intervention Support

#### Purpose

The purpose of developing a school-wide Positive Behavior Support is to create a systematic approach that will help the campus achieve academic and social goals. The systems approach considers the needs of the individual student, classroom management and instruction, school-wide behavioral expectations, and district support. The PBIS team is in its fifth year and no longer attends training at Region 20 but Edgewood ISD is planning to continue to support the plan by holding our own trainings for new PBIS members and by having monthly meetings to meet with the teams.

#### Campus Vision and Beliefs

The vision of our campus is to be a premier middle school preparing students for any challenge in life by guaranteeing excellent education to all students. Our goal is to create an inviting and safe campus by establishing guidelines that will achieve success.

- We the stakeholders, including administration, teachers, support staff, paraprofessionals, bus drivers, custodial staff and parents are responsible for managing student behavior.
- We will clearly define our expectations for responsible behavior in all school settings. We will teach students the expectations routinely, model behavior expectations and be consistent in the implementation so that students will be able to self-manage their behavior.
- We will provide positive feedback to students when they are meeting expectations and following the guidelines for success and we will provide rewards.
- We will view minor misbehaviors as teaching opportunities, and respond calmly and consistently with corrections or consequences.
- We will work collaboratively to solve behavior problems that are chronic or severe in nature.
- We hold each other accountable for the implementation of the campus discipline plan.

# Motto



**P**ulling

**T**ogether for

**G**reater

**E**xpectations

**Guiding Principles: FOCUS.**

**F** = Forming A Positive School Culture.

**O** = On Target With Learning Expectations

**C** = Collaboration Across The Curriculum

**U** = United As A Team

**S** = Success For All Students

## Common Area Expectations

# Hallway Expectations

### Student FOCUS and Responsibility:

- **F** – Follow your teacher’s directions.  
(Listen to the teacher and follow the instructions)
- **O** – Observe safety rules.  
(Walk quietly, no running, keep hands and feet to yourself)
- **C** – Be Considerate of others.  
(No yelling, knocking on doors, walking into classrooms uninvited)
- **U** – Use appropriate language.  
(No profanity, cursing, arguing)
- **S** – Stay to the right hand side in the hallways.  
(Stay to the right and walk directly to your next class)

### Staff Responsibility

- Staff will teach and review hallway expectations when requested and when needed.
- Staff will monitor hallway behavior each passing period.
- Staff will use a positive tone when addressing students in the hallway.
- Staff will give verbal praise to students when proper behavior is displayed.
- Staff will welcome students at their door or escort them to the next class.
- Staff will consistently issue hall passes using the student’s agenda.
- Staff will issue Brentwood FOCUS Bucks to students who show expected behaviors.

# Cafeteria Expectations

## Student FOCUS and Responsibility:

- **F** – Follow lunch line procedures.  
(Listen to the teacher and follow the instructions)
- **O** – Observe cafeteria safety rules.  
(Pick up your tray of food, sit at appropriate table, use quiet voices, no throwing food, clean your table when dismissed to line up and leave)
- **C** – Be Considerate of others.  
(No yelling, stay seated at your table, be respectful of others)
- **U** – Use appropriate language.  
(No profanity, cursing, arguing or fighting)
- **S** – Stay seated at your table until dismissed to return to class  
(Students sit quietly at their table, listen for instructions, line up in single file to return to class with their teacher)

## Staff Responsibilities

- Staff will teach and review cafeteria expectations when requested and when needed.
- Designated staff members will monitor cafeteria during lunches at all times.
- Staff will use a positive tone when addressing students in the cafeteria.
- Staff will give verbal praise to students when proper behavior is displayed.
- Staff will issue Brentwood FOCUS Bucks to students who show expected behaviors.

# Classroom Expectations

## Student FOCUS and Responsibility:

- **F** – Follow teacher expectations and classroom procedures  
(Listen to the teacher and follow their instructions, keep the classroom clean)
- **O** – Observe classroom safety rules.  
(Sit properly in chairs, [SLANT] keep hands and feet to yourself, use appropriate voice level as directed by the teacher)
- **C** – Considerate of others.  
(Listen, be kind and helpful to others, and come to class prepared and on time,)
- **U** – Use appropriate language.  
(No profanity, cursing, arguing or fighting, keep an ‘I can’ attitude)
- **S** – Stay engaged with instruction and participate in learning  
(Students sit quietly at their table/desk, listen for instructions, work on assignments and turn them in as directed)

## Staff Responsibility

- Staff will teach and review classroom expectations when requested and when needed.
- Staff will monitor classroom behavior each class period.
- Staff will use a positive tone when addressing students in the classroom.
- Staff will give verbal praise to students when proper behavior is displayed.
- Staff will welcome students at their door or escort them to the next class.
- Staff will consistently issue hall passes using the student’s agenda.
- Staff will issue Brentwood FOCUS Bucks to students who show expected behaviors.

# Bathroom Expectations

## Student FOCUS and Responsibility:

- **F** – Follow the procedure for leaving class to use the bathroom  
(Ask permission, obtain a bathroom pass, keep it with you, return directly to class when finished using the bathroom)
- **O** – Observe bathroom safety rules.  
(Walk to and from the bathroom, keep your body to yourself, use toilet/urinal)
- **C** – Considerate of others.  
(Flush the toilet, conserve supplies, wash your hands, no writing on the walls, ceiling, floors)
- **U** – Use appropriate language.  
(Stay quiet in the hallway and in the bathroom)
- **S** – Stay respectful of student’s privacy and wait your turn  
(If a bathroom stall is occupied wait your turn, if another student is out of the room wait for them to return before leaving the room)

## Staff Responsibility

- Staff will teach and review bathroom expectations when requested and when needed.
- Staff will monitor the use of bathroom passes in their classroom and encourage appropriate use of these student passes.
- Staff will give verbal praise to students when proper behavior is displayed.
- Staff will issue Brentwood FOCUS Bucks to students who show expected behaviors.



**(6<sup>th</sup> Grade Academy FOCUS Buck forthcoming.)**

**Incentive Plan-FOCUS Bucks**

- A reward system was developed to reward students who follow the expectations of the common areas and as student incentives for good behavior in the classroom. Students can receive a FOCUS Buck that can be used to purchase items from the FOCUS Store. Examples of rewards include school supplies, gift cards, movie passes, snow cones and popcorn. (Other items will be included to this list of positive incentives as the year progresses.)
- FOCUS Bucks should be given at any time to students as a positive behavior incentive.
- A set of FOCUS Bucks will be distributed to every staff member once a week. Please be sure to keep them in a safe place.

# Discipline Flow Chart

## Behaviors

- Disruptive (talking, not paying attention)
- Off task, not working
- Interrupting teaching & learning, but is a minor infraction
- Toys (pics, make-up, CD players, cell phone)
- Uniform Violation
- Bullying

### Results in

Consult w/ counselor/

Process Form

## Behaviors

- Defiant (minor)
- Hallway wandering before, during, after (no pass)
- Eating/Drinking in class
- Gum Chewing
- Tardy
- Cell Phone Use
- Disrespectful
- Lunch misbehavior
- Profanity
- Truancy (on campus)

### Results in

Stage 1/ Teacher

Teacher calls home

Document

Time etc.

## Behaviors

- Defacing school property
- Destruction of Property (i.e: writing on desk or books)
- Continual Defiance( 5 stage 1's)
- Minor physical/Verbal confrontation (playfighting)
- Truancy (off campus)
- Under the influence
- Profanity towards staff

### Results in

Consult with admin

Send Stage 2 to office and we will call for the student to come down when Administration is available.

## Behaviors

- Fighting
- Defiance (serious)
- Vandalism
- Sexual Harassment
- Major Property Damage

### Results in

Referral for Administrative Discipline