Set up Staff Exchange Email on an iPad iOS 11



Tap Settings → Tap Accounts &Passwords →Tap Add Account → Tap Exchange

	Settings	Accounts & Passwords	
9	Control Center		
C	Do Not Disturb	App & Website Passwords	
0	General	ACCOUNTS	
AA	Display & Brightness	iCloud iCloud Drive, Mail, Contacts, Calendars, Safari, Reminders, Notes, News, Health, Photos and 1 more>	
۲	Wallpaper	Exchange Statement (1998)	
-0	Sounds	Add Account >	
8	Siri & Search		
8	Touch ID & Passcode	Fetch New Data Push >	
	Battery		
0	Privacy		
4	iTunes & App Store		
	Wallet & Apple Pay		
1	Accounts & Passwords		
0	745311		
2	Contacts		

	Settings	< Accounts	Add Account
0	Control Center		
C	Do Not Disturb		iCloud
0	General	• (E Exchange
٨A	Display & Brightness	`	
	Wallpaper		Google
-10	Sounds		YAHOO!
8	Siri & Search		4.01
9	Touch ID & Passcode		AUI.
	Battery		Outlook.com
0	Privacy		Other
4	iTunes & App Store		
-	Wallet & Apple Pay		
ł	Accounts & Passwords		
	Mail		
8	Contacts		
-			

1. Type your full district email address in the Email field and your email password (for example, <u>firstname.lastname@eisd.net</u>) → Tap Next





2. In the Server box, enter **outlook.office365.com** →Leave **Domain blank** → Type the **complete email address for Username** → Tap **Next**

3. Tap **Save**. By default, Mail, Contacts, Calendar, Reminders, and Notes are synchronized.

4. Use the Mail App to send and receive email.



Edgewood ISD Instructional Technology Department