

High School Non-Enrollment Form for 17-Year-Old Applicant

This form must be completed for seventeen-year-old who is seeking to take the GED exams and is not enrolled in an approved [High School Equivalency Program](#) (HSEP). Content is not used for reporting purposes at TEA.

Today's Date:

Instructions:

1. This form must be completed and e-mailed by the Campus Principal or Designee, **not the test-taker**. Faxed copies will not be accepted.
2. To locate this form, go to tea.texas.gov/gedforms.html.
3. Complete this form and save the PDF.
4. Use **Accellion Secure File Sharing** when submitting this secure information to TEA. **Accellion** is a web-based interface that allows you to share files securely. Select the link below to create an **Accellion** account.

Accellion Link: <https://sendfiles.tea.state.tx.us/> (Step-by-step instructions are listed under the link titled, 'Getting Started?')

5. Once the account has been created you will have the ability to attach this PDF to an e-mail and send to ged@tea.texas.gov.
6. Test-taker will receive an e-mail within 2 business days when approved to continue the on-line registration process.

Test-taker Information:

Test-taker Name:

Test-taker Date of Birth:

Test-taker e-mail (optional):

High School Information:

School Campus Name:

School District Name:

Campus Principal or Designee:

Campus Principal or Designee Phone Number:

Current Test-taker Status:

The above test-taker has withdrawn from this school and has not been enrolled in a [High School Equivalency Program](#) (HSEP) Withdrawal Date:

The above test-taker has never been enrolled in this school